



**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahn Halbach, City Clerk
Tuesday, October 15, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:42 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Library Director Joe Davies, Building Inspector Gregory Guidry, and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - None.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - None.

5. **Approval of Minutes** - To approve the October 1, 2019 Common Council Meeting Minutes.
Motion: Alderman Bauman. Second: Alderman Kott. With all in favor, the motion carried.

6. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch asked DPW Director Peter Riggs, when leaf pick up would begin. Riggs replied that typically leaf pickup begins the first week of November or as nature dictates; however vehicles are being prepped and will be ready to go soon.

7. **Reports** - To approve Reports 1-5 as submitted.

Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.

8. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through October 15, 2019.

Motion: Alderman Meyer. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

9. **Licenses** - To approve Operator's License Applications as submitted.

Motion: Alderman Grandi. Second: Alderman Kott. With all in favor, the motion carried.

10. **MOTIONS:**

A. **Motion 19-946** - To approve The City of Burlington Property Inspection Report from AAE Consulting Group.

Motion: Alderman Heft. Second: Alderman Grandi. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

B. **Motion 19-947** - To accept the 2019 Financial Management Plan Update compiled by Ehlers, Inc.
Motion: Alderman Rauch. Second: Alderman Bauman. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.

C. **Motion 19-948** - To amend the Automatic Response Aid Agreement between Rochester Volunteer Fire Company and City of Burlington Fire Department.
Motion: Alderman Schultz. Second: Alderman Rauch. With all in favor, the motion carried.

11. **ADJOURN INTO CLOSED SESSION**

Motion: Alderman Preusker. Second: Alderman Rauch. Roll Call Vote: Aye - 8. Nay - 0. With all in favor, the motion carried and the meeting adjourned into Closed Session at 6:49 p.m. to discuss the following items:

Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- A discussion regarding City Hall and the Burlington Police Department.

Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A discussion with City Attorney John Bjelajac regarding possible strategies to be adopted pending possible litigation with Wal-Mart regarding their assessment.
- 216 N. Pine Street regarding off-street parking.

Wis. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A discussion regarding an organizational restructuring within the City of Burlington Fire Department.

12. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the motion carried and the meeting reconvened into Open Session at 9:10 p.m.

13. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

A motion was made by Alderman Schultz with a second by Alderman Kott to authorize City Staff to retain the services of Attorney Amy Seibel to represent the City of Burlington regarding Walmart's challenge of their assessment and to submit a claim to the City's insurance carrier, EMC, to cover the costs of allowable litigation. Roll Call Vote: Aye - 8. Nay - 0. With all in favor, the motion carried.

14. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried and the meeting was adjourned at 9:11 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington